

**The Kentucky Board of Licensure and Certification for Dietitians and Nutritionists**  
**September 29, 2010**  
**10:00 a.m.**

A regular meeting of the Kentucky Board of Licensure and Certification for Dietitians and Nutritionists was conducted on Wednesday, September 29, 2010, at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky 40601.

**Members Present**

Carolyn Breeding, Chairperson  
Jane K. Faith, Secretary  
Jean Jones  
Leona Gilliam  
Rita Dillman  
Ava H. Eaves  
Mara Beth Womack

**Occupations and Professions**

Karen Lockett, Board Administrator  
David Garr, Deputy Executive Director

**Members Absent**

**Others in Attendance**

Michael West, Board Counsel  
Erin Eliassen - KDA

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**Call to Order**

Carolyn Breeding, Chair called the meeting to order at 10:00 a.m.

**Approval of Minutes**

Ms. Gilliam made a motion to approve the July 28, 2010 minutes. Ms. Jones seconded the motion. Motion carried.

**Approval of Financial Statement**

Ms. Jones made a motion to approve the Financial Statement as submitted. Ms. Faith seconded the motion. Motion carried.

**Board Chair Report**

No Report

**Executive Director's Report**

No Report

**Executive Deputy Director**

Mr. Garr discussed the Memorandum of Agreement between the Commonwealth of Kentucky. Mr. Garr discussed the Calculation and Method of Payment which stated that in exchange for the services provided by the Office pursuant to this agreement, the Board shall pay an annual fee of \$49,255.00 for fiscal year 2011 and \$49,255.00 for fiscal year 2010. The total amount shall be divided by four (4) and paid in quarterly installments during each fiscal year. The Office shall document each transfer on the Board's financial statement. Mr. Garr also informed the Board that investigations performed by the Labor Cabinet's Office of Inspector General (OIG) at the request of the Board shall be charged at \$35.00 per hour plus expenses.

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Ms. Eaves made a motion to approve the Memorandum of Agreement with modification to remove 2.3 Indemnify and hold harmless the Office, and all of its employees, agents and representatives, from any and all claims, demands, defenses, actions, or causes of actions arising or resulting from or relating to the performance of their duties and obligations under this Agreement, and to remove 7.2 assurances. Ms. Faith seconded the motion. Motion carried.

**Complaint Committee Report**

Complaint # 1003 – Ongoing

Ms. Dillman made a motion to authorize OIG to investigate complaint # 1003. Ms. Eaves seconded the motion. Motion carried.

**Review Committee Report**

Ms. Dillman made a motion for Ms. Faith to substitute reviewing Application, Reinstatements, and CEU in absence of Ms. Leona Gilliam. Ms. Eaves seconded the motion. Motion carried.

**Legislative Committee Report**

Ms. Chang e-mailed Ms. Breeding stating that KDA Board of Directors has agreed to support the licensure board's original proposal. Ms. Chang stated that since the new proposal includes a significant change, the KDA Board of Directors would like to invite Ms. Breeding to present an update at the next KDA board meeting. Ms. Chang stated that she would like an opportunity for the full board to discuss the proposed changes and decide if this is something they will be able to support. Ms. Chang stated that if the board agrees to support the new proposal they can begin discussing how to proceed with the legislative process. Ms. Chang stated that so far they have received some favorable feedback from a few members. Ms. Chang informed Ms. Breeding that the next KDA Board of Directors meeting will be Friday, November 19, 2010 @ 1:00 p.m.

**Board Counsel Report**

Mr. West received an e-mail from Ms. Georgia Happy regarding RN practicing Nutrition or Dietetics and discussed with the Board. Ms. Faith made a motion for Mr. West to respond to Ms. Happy. Ms. Jones seconded the motion. Motion carried.

The Board received an e-mail from Ms. Carolyn Treloar regarding Dietetic Licensure. Ms. Dillman made a motion for Mr. West to send Ms. Treloar information. Ms. Eaves seconded the motion. Motion carried.

**New Business**

The Board reviewed the Audits/Renewal & Reinstatement forms for revision. Ms. Eaves informed the Board that she will review and revise the forms regarding the CDR cards. Ms. Lockett is to send the forms to Ms. Eaves for revision.

The Board received an e-mail from Ms. Lee Ann Taylor regarding an Accredited & name of a on-line school. Ms. Faith stated that she will contact Ms. Taylor to clarify her question regarding Central Michigan University and Eastern Kentucky University being acceptable. Ms. Gilliam made a motion for Ms. Faith to contact Ms. Taylor regarding an Accredited & name of a on-line school. Ms. Womack seconded the motion. Motion carried.

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**Old Business**

Ms. Eaves received an e-mail from Ms. Heidi Greenwaldt regarding Dietetic Supplements. No actions taken.

**Continuing Education Reviews & Approval**

Ms. Faith made a motion that the following continuing education program(s) and hours be **approved** as specified below:

- Ellen Behrend – Annual Mtg. & Educational Symposium – Approved for 8.0 hours
- Ellen Behrend – Sysco Healthcare Symposium – Approved for 4.0 hours
- Cathy Brown – 3<sup>rd</sup> Annual Wound Care Fair – Approved for 7.0 hours
- Jane K. Faith – Kentucky Region Dietitian Mtg. – Approved for 6.0 hours
- Jennifer Fuller – Primary Care in Women’s Health Update 2010 – Approved for 2.0 hours
- Barbara Hammonds – Microsoft Word 2010 – Approved for 6.0 hours
- Barbara Hammonds – Mandatory Food Manager/Food Handler Training – Approved for 2.0 hours
- Anna Jones – The latest advances in diabetes management – Approved for 7.0 hours
- Anna Jones – 12<sup>th</sup> Annual KRHA Conference – Approved for 6.5 hours
- Jennifer Royalty – Real Food Real Choices: Understanding nutrition during breast cancer – Approved for 1.0 hours
- Kathleen Schmitz – Pathophysiology – Approved for 60.0 hours
- Tara Shelton – ADA patient management module 1 – Approved for 2.0 hours
- Karen McNeas – Cancer Risk Reduction – Approved for 16.0 hours
- Wendy M. Young – Workforce Wellness: Helping employees become healthy wellthy & Wise – Approved for 1.0 hours
- Alissa Bryan – Nutrition & Dietary Supplements
- Jane K. Faith – Magnesium in Chronic Kidney Disease Challenges and Opportunities – Approved for 0.5 hours

Ms. Jones seconded the motion. Motion carried

**Reinstatement Reviews & Approvals**

Ms. Faith made a motion for the **approval, deferrals, or denials** of application as specified below:

- Rae Elizagaray – Approved
- Janice Miller – Approved

Ms. Womack seconded the motion. Motion carried.

**Applications for licensure**

Ms. Faith made a motion for the **approval** of application as specified below:

- Brittan W. Bibb – Approved
- Leslie M. Clark – Approved
- Chelsear R. Crabtree – Approved
- Barbara A. Daye – Approved
- Jill A. Haeberlin – Approved
- Lyndsay M. Hasson – Approved
- Derek A. Helderman – Approved
- Devon D. Jenkins – Approved
- Sarah M. Jones – Approved
- Trisha E. Ohlsen-Joseph – Approved
- Ashley M. Mason – Approved

- Heather Richmond – Approved
- Jleana M. Ritchey – Approved
- Billie J. Rogers – Approved
- Elizabeth C. Veasey – Approved
- Tammy M. Kingery – Approved
- Angela Siemiaczko – Approved
- Jessica Grubb – Approved
- Julie Kueker – Approved

Ms. Womack seconded the motion. Motion carried.

#### **Audit Renewals**

Ms. Faith made a motion for the **approval** of Audit renewals as specified below:

- Janenne Abney – Audit Approved
- Elizabeth A. Ackerman – Audit Approved
- Kirstin R. Anderson – Audit Approved
- Mary E. Anderson – Audit Approved
- Nancy T. Anderson – Audit Approved
- Marie T. Ashman – Audit Approved
- Frances A. Bachmeyer – Audit Approved
- Rita Bailey – Audit Approved
- Sarah Beckham – Audit Approved
- Linda C. Boatman – Audit Approved
- Elizabeth C. Bonometti – Audit Approved
- Georgia C. Boyd – Audit Deferred
- Joni Brown – Audit Approved
- Shannon Burkholder – Audit Approved
- Jacqueline S. Chisholm – Audit Approved
- Michelle S. Coker – Audit Approved
- Erin R. Chelf – Audit Approved
- Jennifer G. Chewining – Audit Approved
- Alice C. Collis – Audit Approved
- Amy M. Crist – Audit Approved
- Joella L. Crowder – Audit Approved
- Sandra K. Crump – Audit Approved
- Joanne K. Cybulski – Audit Approved
- Keri L. Dabney – Audit Approved
- Ashley Daub – Audit Approved
- Mary D. Eck – Audit Approved
- Elizabeth J. Fiehler – Audit Approved
- Debra Fillman – Audit Approved
- Paula G. Gillaspie – Audit Approved
- Regina B. Goodpastor – Audit Approved
- C. Dwan Graham – Audit Deferred
- Laura Grief-King – Audit Approved
- Mary J. Chappell-Reed – Audit Approved
- Lisa L. Stogner – Audit Approved
- Lorrie A. Terry – Audit Approved
- Lisa Tucker – Audit Approved

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➤ Kathyln A. Crown-Weber – Audit Approved  
Ms. Dillman seconded the motion. Motion carried.

**Next Scheduled Meeting**

- **Complaint Committee - November 16, 2010 @ 9:30 a.m.**
- **Regular Board Meeting - November 16, 2010 @ 10:00 a.m.**

**Approval of Travel/Per Diem**

Ms. Faith made a motion to approve travel and per diem for this Board meeting. Ms. Gilliam seconded the motion. Motion carried.

**Adjournment**

Ms. Faith made a motion to adjourn the meeting at 11:50 a.m. Ms. Gilliam seconded the motion. Motion carried.

**Board Meeting Dates:**

**November 16, 2010 @ 10:00 a.m.**

**Meeting date changed to November 16<sup>th</sup> to process audited renewals**

Approved:

Carolyn Breeding, Board Chair  
Minutes Prepared by Karen Lockett, Board Administrator  
September 29, 2010